

# Upgrade your qualification!

## Certificate IV & Diploma of Leadership & Management



### Do I need to upgrade?

Qualifications have a life span of approximately 5 years before they are updated to reflect current industry needs, trends and technology requirements.

The qualification that you already hold is still valid – it is just not the most current qualification for your industry.

Upgrading your qualification ensures that you keep relevant and up-to-date for your industry and demonstrates to your current or potential employer that you are committed to being at the forefront of your field.

### Why should I do this course with ETAS Group?

ETAS Group uses its 20 years' experience working with mining and construction organisations to contextualise qualifications to meet your business requirements. Our trainers maximise class time – meaning minimal or only essential criteria need to be completed outside of class.

This leads to instant return on investment as outcomes are immediately achieved while providing minimal disruption to production related activities.

### When and Where is the course run?

Perth Based Training: ETAS Group delivers the Certificate IV and Diploma of Leadership and Management 'face-to-face' at our training rooms in Osborne Park over three or four days. After each session there is some assessment work/ evidence to collect from the workplace.

Structured Self Paced/ Assessment Only: You will be assigned a trainer who will work with you through the content and you will develop a portfolio of evidence

Onsite at your workplace: We are able to work with your team to develop a schedule that works for you (minimum numbers apply).

### How does the upgrade work?

ETAS Group has developed both RPL and learning programs specifically to streamline the upgrade process. By completing either one of these programs you will meet the criteria for the new qualification.

Participants that successfully complete this program will be awarded the either the Certificate IV (BSB42015) or Diploma of Leadership and Management (BSB51915)

# Leadership & Management

## BSB42015 Certificate IV in Frontline Management

The face to face component of the Certificate IV of Leadership and Management is delivered over three days with some evidence to submit from your workplace.

For structured Self Paced/ Assessment Only participants, you will be assigned a trainer who will work with you through the content and you will develop a portfolio of evidence.

In order to meet the requirements of the new qualification you will be required to undertake the following units\*:

1. BSBLDR401 Communicate effectively as a workplace leader (new core unit)
2. BSBLDR404 Lead a diverse workforce (group A unit)
3. BSBCMM401 Make a presentation (group B unit)

**Cost: \$825 per person – face to face or self-paced option  
\$585 per person – RPL option**

*\*Based on students having completed "standard" units in their previous qualification, subject to review by an assessor. Additional evidence may be required*

Once you have gathered all of the required evidence, you will undertake an interview with an assessor who will review your portfolio.

## BSB51915 Diploma of Leadership & Management

The face to face component of the Diploma of Leadership and Management is delivered over five days with some evidence to submit from your workplace.

For structured Self Paced/ Assessment Only participants, you will be assigned a trainer who will work with you through the content and you will develop a portfolio of evidence.

In order to meet the requirements of the new qualification you will be required to undertake the following units\*:

1. BSBLDR501 Develop and use emotional intelligence (new core unit)
2. BSBLDR502 Lead and manage effective workplace relationships (new core unit)
3. BSBLDR503 Communicate with influence (group A unit)
4. BSBADM502 Manage meeting (group B unit)

**Cost: \$1162.35^ per person – face to face or self-paced option  
\$770 per person – RPL option**

*\*Based on students having completed "standard" units in their previous qualification, subject to review by an assessor. Additional evidence may be required*

Once you have gathered all of the required evidence, you will undertake an interview with an assessor who will review your portfolio.

^Please note: the student tuition fees are indicative only and are subject to change given individual circumstances at enrolment. Additional fees may apply such as student service and resource fee